

How to apply for internships?

Step 1 : Figure out your interests

Find out the fields which you're interested in by reading literature and talking to someone experienced, like a faculty member or a student who's majoring in your area of interest.

Step 2 : Look for a place and supervisor

After figuring out your interests, look for supervisors who work in the field you are interested in. If the institute which the supervisor works in has a well-defined internship program, apply to it. If not, e-mail the professor directly. Keep your mail to the professor short and crisp, explaining your interests and your skills.

Step 3 : Make a CV and SOP

While applying for internships (either by mailing the professor or to the institute), you need to submit a CV and an SOP (Statement Of Purpose). The CV describes what skills you have. The SOP is a personal evaluation of your expectations from the project. It also helps the supervisor know if you have understood the subject. Make sure you explain everything properly in the CV and the SOP.

Step 4 : Taking recommendations from your faculty

This step isn't required in all cases. Some internship programs ask for recommendations from faculty you know well either in the form of a letter or in a prescribed format. These recommendations play an important role in deciding if you will get the internship or not.

Step 5 : Contact the institute or the supervisor as required

After filling the form and getting recommendations from faculties, send your application via post or email (some institutes don't accept applications via email).